



Del Norte Rod & Gun Club 2013 Board of Directors and Executive Officers

President

Grant "Bud" Hoffman

Vice President

Steve Bigham

Secretary / Treasurer

Janet Bigham

Chief Instructor

Richard Pickenpaugh

Executive Officers

Hazel Griffith - Programs & Concessions

Corky Brewer - Shoot Consultant

Wade Gist - Shoot Master

Robin Kohse - Volunteers Coordinator

Jeff Meyers - Club Technology Development



By-Laws

ARTICLE 1 - Name

The name of this non profit organization is Del Norte Rod & Gun Club.

ARTICLE 2 - Object

The object of this organization shall be encouragement of organized shooting with practice of safe handling and proper use and care of firearms, to educate youth. Encourage good sportsmanship and to inspire fellowship among those who shoot trap and skeet.

ARTICLE 3 - Membership

Regular membership is available to all trap and skeet shooters, eighteen (18) years or older upon payment of dues.

ARTICLE 4 - Dues

The member's annual dues will be due the first day of May.

- A. Annual Memberships are due by May 30th of each year. If a member fails to renew by August 1st, of that year, their membership will be dropped.

Club Membership dues amount shall be set by the Board of Directors and posted on the bulletin board, in the newsletter and on the website at least two weeks (14 days) prior the due date.

Family memberships include spouse and immediate family under the age of 18.

Associate memberships will be \$10.00 per year and applicant must be a member of a club that has a reciprocal agreement. Currently, clubs with this agreement are Humboldt Trap and Skeet, Eel River, Cape Blanco, Myrtle Point and Medford.

Life membership dues amount will be determined and posted in the Club House.

Life memberships will be limited to 10% of Club memberships



- B. Each member in good standing shall receive a copy of the By-laws of the Del Norte Rod & Gun Club upon payment of dues.
- C. No person who is not a member in good standing shall be eligible to vote or enjoy any of the privileges or benefits offered by this Club.
 - 1. Including the purchase of components at member's prices.
 - 2. Nor shoot at member's prices.

ARTICLE 5 - Meetings

Annual Meeting. The annual meeting of the club shall be held in MAY, with a financial report for the year being posted.

- A. If an annual meeting shall not take place, it shall be within a reasonable amount of time thereafter. The officers shall hold over until their Successors shall have been elected.
- B. Regular Meetings. The regular business meeting of the Club for transaction of ordinary business shall be held monthly, at such time and place fixed by the Board of Directors.
- C. Special Meetings. Special meetings of the Club may be held at any time upon the call of the President or The Executive Committee or upon demand in writing stating an object of the proposed meeting and signed by no less than 20% of the members entitled to vote. Notice of such meeting, stating time, place, object of special meeting shall be given to officers and members in good standing in writing by United States mail not less than ten (10) days prior to the date fixed for holding the meeting. The Board of Directors shall set the place for the special meeting.
- D. Quorum. A majority of the club members present, who are entitled to vote, shall constitute a quorum at any meeting.

ARTICLE 6 - Officers

The officers of this Club shall be President, Vice President, Secretary, Treasurer, Chief Instructor and two (2) Executive Officers, who acting together shall constitute the Board of Directors. A Board of seven (7), three (3) elected in uneven years, and four (4) elected in even years for terms of two (2) years, shall be elected by a majority vote by ballot by members in good standing present at the Annual Meeting of the Club. The Executive Committee shall be selected by consensus of the Board. The office of President shall be limited to two (2) terms of office or four (4) years of consecutive service. The offices of Secretary and Treasurer may be combined.



- A. The Board of Directors shall have general supervision and control of all activities of the Club
- B. Meetings of the Board of Directors shall be held regularly at such place and time, as the Board shall determine. Special meetings may be held at any time on the call of the President or on demand, in writing to the Secretary, by three members of the Board. This special meeting must be posted ten (10) days in advance. If less than ten (10) days it must be published in a general circulation at least twenty-four (24) hours before the meeting.
- C. Four (4) members of the Board shall constitute a quorum.
- D. Resignation of any officer may be accepted by a majority vote of the remaining members of the Board of Directors.
- E. A vacancy in the Board of Directors shall be filled by a majority vote by the remaining members of the Board. However, if more than one (1) vacancy exists a special meeting of the Club shall be called and new officers shall be elected to fill the vacancies until the date of the next annual meeting as provided in the first paragraph of this article. The above appointed board member shall serve the remaining term of the appointed position.
- F. If the office of any Director shall become vacant by reason of resignation, death or inability to act, a special meeting of the Directors shall be called to fill the vacancy. An inability to act as with the majority to the detriment of the Club or a lack of attendance at meetings shall constitute grounds for dismissal from membership on the Board of Directors. This action will be abandonment of position and viewed as an automatic resignation by that Director. Three (3) unexcused absences of a Director from Board meetings will be reason for dismissal of said Director and may be replaced. If the absence is due to an extended illness, a temporary board member will be appointed to take their place until they can return to their normal duties or they submit a letter of resignation.
- G. A leave of absence requested by a Board member may be granted.

ARTICLE 7 - Duties of Officers

The President shall be the chief executive officer and head of this Club, and shall preside at all meetings of this Club, and shall be an ex-officio member of all committees, and sign or approve all checks and any other instruments in writing executed by this Club, and perform such other duties as may be required of him or her from time to time by the Board of Directors. In general, perform all acts incident to the office in carrying into effect the purpose of the Club.



The Vice President, in case of the absence of the President, or in case of the President's inability to act, the duties of the President shall be performed by the Vice President.

The Secretary shall be the clerk of the Board of Directors and shall attend all meetings of the Members and the Directors keeping a full and accurate account of their meetings in a book kept by him or her for that purpose. He or she shall, at the direction of the President, give notice of all special meetings called by the President of the Board and shall prepare and keep proper books of record and account of the transactions of the Club. He or she shall execute all documents on behalf of the club authorized by the Board of Directors.

A. A copy of the Board meeting minutes shall be posted on the Bulletin Board or Internet Website after meetings.

B. The Secretary shall publish an updated membership list at least four (4) times a year. This shall be at the club house at all times.

The Treasurer shall have charge and custody of and be responsible for all equipment, property, funds and securities of the Club. Receive and give receipts for monies due and payable to the Club from any source whatsoever. Deposit all such monies in the name of the Club in such banks or other depositories as shall be selected by the Board of Directors. He or she shall collect all dues and assessments and in general perform the entire incident to the office of Treasurer or Assistant Treasurer. Also such other duties as may be assigned to him or her by the President or Board of Directors.

A. Keep up to date records on all accounts including the signature cards (checks require two (2) signatures).

B. A monthly accounting shall be posted on the Bulletin Board of the Club house.

C. The Treasurer shall be responsible for mail collection and distribution.

D. The Treasurer shall maintain and file monthly the report forms used each shoot day and at the end of the year should be filed in the proper file.

The Chief Instructor shall have charge of all instruction with authority to appoint his assistants. He shall contract no bills without the authorization of the Board.

The Executive Directors shall have charge of the ranges, of the Club, the printing of score sheets and programs, the arranging of competitions.

ARTICLE 8 - Elections



The Board of Directors for Del Norte Rod & Gun Club, whose terms have expired, shall be nominated and elected by a majority of the members, in good standing, present at the May General Meeting of the Club.

ARTICLE 9 - Voting

Family Memberships shall have one (1) vote.

Each Life Membership will have one (1) vote.

Associate Members are not entitled to vote.

ARTICLE 10 - Suspension or Expulsion

- A. Any **Officer** may be removed by two-thirds vote of the members in good standing present at any special meeting called for this purpose. No vote on suspension or removal may be taken unless at least fifteen (15) days written notice shall have been given to the officer for the reason for his or her removal and of the time and place of the special meeting at which such ballot on his removal is to be taken. At a special meeting the officer will be given a full hearing.
- B. Any **Member** may be suspended or expelled from the Club for any cause deemed sufficient by the Board of Directors by two-thirds affirmative vote of the Board at any regular or special meeting. No vote on suspension or removal may be taken unless at least fifteen (15) days written notice shall have been given to the Member of the charge preferred and of the time and place of the meeting of the Board at which such charges will be considered. At such meeting the member under charges shall be accorded a full hearing.
- C. Charges against any Officer or Member may be preferred by any member in good standing. The charges shall be in writing stating the facts relied upon and accompanied by an affidavit or exhibits which are to be used in their support. Such charges shall be filed by the Secretary, who will immediately notify the President. The President will call a meeting of the Board of Directors to hear the charges. The Secretary will give fifteen (15) days written notice of the meeting to each member of the Board and to the accuser and to the accused, which notice shall be in writing and will include a true copy of the charges and of supporting affidavits and exhibits.
- D. Any Member suspended or expelled by the Board of Directors may appeal to the full membership in good standing of the club. Such appeal shall be made in writing to the Secretary, who will notify the President. The President will call a special meeting of the Club in good standing stating the date, time, place and reason for such special meeting. At the meeting of the full Club the Secretary will read the original charges, the supporting affidavits and will read or display the accompanying exhibits, and will read the



minutes of the special meeting of the Board of Directors at which the charges were heard and the action taken. A full hearing will be given by the accuser and the accused. A vote will be taken by ballot of the members in good standing present. Two-thirds vote shall be required to reverse the action of the Board of Directors.

ARTICLE 11 - Ex-officio Board Members

General members may be appointed as “ex officio” Board Members, for the purpose of opening, operating, over-seeing and closing the Club facility on regular shoot days. A complete list of duties and responsibilities will be made available to members participating and proper training will be provided. such members shall serve at the pleasure of the Board of Directors and the membership. That Ex-officio officer can only be removed by the Board of Directors or by resigning.

ARTICLE 11 - Amendments

Any proposed amendments to these bylaws may be introduced by any member in good standing of the club at any regular meeting or special meeting called for that purpose. The amendment must be acted upon by the Board of Directors and Club members at a regular meeting or special meeting called for the purpose provided a copy of the approved amendment has been sent to each club member by United States mail at least ten (10) days prior to the meeting. A two-thirds vote of the members present, in good standing, will be necessary to pass or reject the amendment.

The final page will be dated, signed on day of acceptance.

These By-laws were voted on _____ Signed on _____

President _____

Vice President _____

Treasurer/Secretary _____

Executive Member _____

Executive Member _____

Executive Member _____

Executive Member _____



Del Norte Rod & Gun Club By-laws